

## *2017 HOLIDAY ARTISTS' MARKET PROSPECTUS*

### **Dates: Nov 17 – Jan 13**

Opening Reception Nov. 17

Each artist is strongly requested to bring finger foods and/or drinks for the reception and to be present.

**Hours of Operation:** Regular Gallery hours (Tues – Fri, Noon-5pm & Saturdays, 10am – 3pm)

**Set Up:** Tuesday, Nov. 14, Wednesday, Nov. 15, or Thursday, Nov 16, 12:00noon until 5:00pm

**Pickup:** No later than 5:00 pm on Jan 13. Everything must be cleared so that we may prepare for regular business and displays. **All materials must be picked up or they become the property of MGAA**

### **Artist Inventory:**

- \_\_\_ Artists must provide office with a complete inventory list
- \_\_\_ All items must be original and handmade by the artist
- \_\_\_ All items must be individually priced or identified as a “set”
- \_\_\_ Artists must provide their own price tags
- \_\_\_ All tags must be marked with artist's name and price of item
- \_\_\_ All tags must be securely attached to each item
- \_\_\_ Paintings/gallery wrapped canvases/photography must have proper hooks and wire

**Cost to participate is \$20.00 per space.**

**Wall space:** is limited to 10 small items up to 16”x20” or 5 large items up to 48”x48”. If you require more space you will need to purchase a second area.

**Tables:** If using a table you are to provide your own and they must be draped with a tablecloth. (Maximum size table that may be used is 6'x2 ½') If you require more space, you will need to purchase more than one space. All tables and wall space must be decorated for the holidays.

### **Gallery Commission:**

Members                    15% if member artist works a minimum of 4 hours in the gallery  
                                     30% if member artist does not work the required 4 hour minimum.

Non Members            20% if the artist works a minimum of 4 hours in the gallery  
                                     40% if the artist does not work the required 4 hour minimum

**Please notify the gallery as soon as possible if you plan to participate or for more information**